

PART 1 - PUBLIC

Decision Maker: Council

Date: 25th June 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: POLICY DEVELOPMENT AND SCRUTINY -
ANNUAL REPORT 2011/12

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

- 1.1 The Council's Constitution requires that a report is made each year to full Council summarising the work carried out by PDS Committees and the report for 2011/12 is attached for approval.
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2. RECOMMENDATION

- 2.1 That the Annual Policy Development and Scrutiny Report 2011/12 be received.

Corporate Policy

1. Policy Status: Existing policy. Section 6.03 (d) at Article 6 of the Constitution sets out the requirement for an Annual PDS report.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: N/A The cost of writing and reproducing the report is met from within existing budgets.
 2. Ongoing costs: Recurring cost.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £357,790 (controllable budget)
 5. Source of funding: 2012/13 revenue budget
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Staff

1. Number of staff (current and additional): There are 8 posts (7.22fte) in the Democratic Services Team
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Members of the Council, interested members of the public.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Article 6, Section 6.03 (d) of the Constitution requires that an Annual Policy Development and Scrutiny (PDS) report be submitted to Full Council on PDS functions, PDS budget and amended working methods where appropriate.
- 3.2 The attached Annual PDS Report for 2011/12 includes contributions from all PDS Chairmen on the work of their Committees during the year. The report also includes a foreword by the Chairman of the Executive and Resources PDS Committee. The report is to be considered by Executive and Resources PDS Committee on 14th June 2012 and any final amendments will be reported.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Constitution of the London Borough of Bromley, Article 6, Section 6.03 and previous PDS Annual Reports